

## Identify Your Post-School Outcomes (PSO) Team

This document outlines a process for identifying your district Post-School Outcomes (PSO) team.

## Purpose of identifying a PSO Team:

- To identify who to contact should a problem arise with the collection.
- To disseminate targeted information to those in varying roles (e.g., administrators, data collectors).
- To solicit targeted feedback from the people responsible for specific aspects of PSO data collection (e.g., administrators, data collectors).

## Who to include on your PSO Team:

- Administrator: This is the person at the district office who is ultimately responsible for submitting the completed interviews to ODE. This person will be contacted if there is a question/problem with the submission.
- **Follow-Up Data Contact**: This is a point of contact for the Follow-Up Interview data collection. Notices pertaining to the Follow-Up Interviews will be sent to this person.
- Exit Data Contact: This is a point of contact for the Exit data collection. Notices pertaining to the Exit Interviews will be sent to this person.
- Agency Contacts for Staff Performing PSO Interviews: This is a list of <u>all</u> people who conduct interviews with former students or their designee. These people will be contacted for training opportunities or if there is a question with a specific student record. There is no limit to the number of contacts who can be added to the PSO interviewers' list. Any one in any role can be listed here (e.g., case manager, transition specialist, attendance clerk, administrative assistant). Include those who only enter data into the system.

DISTRICT

## Process to establish the PSO Team:

- Identify and notify individuals who will be involved in PSO data collection for the district.
- Add each team member to the PSO 2.0 Application on the opening District Dashboard site.

ODE SYSTEM USE NOTIFICATION
By accessing ODE information systems you agree to abide by state and federal privacy and security laws, executive orders, directives, policies, regulations, and standards and further understand the following:
<ol> <li>Users are accessing a State Government information system;</li> <li>Information system usage may be monitored, recorded, and is subject to audit;</li> <li>Unauthorized use of the information system is prohibited and subject to criminal and civil penalties; and</li> <li>Use of the information system indicates consent to monitoring and recording.</li> </ol>
Username
Username
Password
Password
Remember this device
To request a new Username, contact your District Security Administrator (DSA).
Q, DSA Search
To request a new Password
++  Forgot Password?
Passwords for the ODE district website
The new <u>ODE Password Policy</u> began August 1, 2019 and enforces passwords to be changed every 90 days. You can reset your password on the Password Reset page. Accounts that have been inactive for 13 months will be removed.

Edit T	itle	Last Name	First Name	Email	Phone	Ext	
<ul> <li>A</li> </ul>	dministrator	Alverson	Charlotte	calverso@uoregon.edu	(541) 346-1390	3223	
F	ollow Up Data Contact	Alverson	Charlotte	calverso@uoregon.edu	(541) 346-1202		
/ E	xit Data Contact	BonJovi	Jon	JBJ@me.com	(541) 346-1390		
lgency C	ontacts for Staff Perform	ing PSO Interviews			+ 80	id Contact	
		1				ki Contact	
	ontacts for Staff Perform Title	ing PSO Interviews Last Name	First Name	Email	+ Ac	id Contact Ext	
Edit		1	First Name Iwanda	Email day@aol.com			
Edit	Title	Last Name					

- Allow each team member access to the PSO 2.0 App through your District Security Administrator. https://district.ode.state.or.us/apps/login/default.as px
- Watch for training opportunities and other PSO related postings on the Transition Oregon Education website. https://transitionoregon.org/

For help, contact the UO PSO Team at pso@uoregon.edu